



Ffurflen Gais Gwirfoddolwr – *Volunteer Application Form*

Os gwelwch yn dda cwblhewch y ffurflen yma a'i dychwelyd i'r Ysgol Gymraeg y Fenni. Os oes gennych chi unrhyw gwestiynnau os gwelwch yn dda cysylltwch â'r swyddfa ysgol ar 01873 852388, neu trwy e-bost, ysgolgymraegyfenni@monmouthshire.gov.uk

Please complete this form and return it to Ysgol Gymraeg y Fenni. If you have any questions please contact the school office on 01873 852388 or via e-mail, ysgolgymraegyfenni@monmouthshire.gov.uk

Manylion Personol – *Personal Details*

Enw llawn - <i>Full name</i>	
Cyfeiriad - <i>Address</i>	
Rhif Cyswllt - <i>Contact Number</i>	
E-bost - <i>E-mail Address</i>	
Dyddiad Geni - <i>Date of Birth</i>	

Manylion Argyfwng – *Emergency Details*

A oes angen i chi ddweud wrthym am unrhyw gyflyrau iechyd cyfyngol sydd gennych? <i>Do you need to tell us anything about any restricting health conditions you have?</i>	
A oes angen i chi ddweud wrthym am unrhyw feddyginiaeth yr ydych yn ei chymryd? <i>Do you need to tell us about any medication you are taking?</i>	
Rhowch fanylion cyswllt y person dylsen ni gysylltu â nhw mewn argyfwng. <i>Please give the contact details of who we should contact in an emergency.</i>	

Diddordebau ac Argaeledd – *Interests and Availability*

Sut hoffech chi wirfoddoli? <i>How would you like to Volunteer?</i>	☐ Garddio - Gardening	☐ Darllen / Reading
	☐ Ymweliadau – Trips & Visits	☐ Gweithgareddau Ffrindiau – PTFA Activities

Oes gennych chi unrhyw sgiliau neu ddiddordebau hoffech eu rhannu gyda'r ysgol? <i>Do you have any skills or interests you would like to share with the school?</i>	
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Oes gennych chi unrhyw brofiad perthnasol blaenorol o wirfoddoli? <i>Do you have any relevant previous voluntary experience?</i>	
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Ticiwch yr amserau rydych ar gael i wirfoddoli – *Please tick the times below that you are available to volunteer*

	Llun - Monday	Mawrth - Tuesday	Mercher - Wednesday	Iau - Thursday	Gwener - Friday
Bore - Morning					
Prynhawn - Afternoon					

Geirda - References

Os gwelwch yn dda, rhowch fanylion dau o bobl annibynnol a fyddai'n medru rhoi geirda i chi os bydd angen.
Please give the details of two independent people who would be able to provide you with a reference if required.

Enw – Name	
Teitl Swydd & Sefydliad – Post Title & Organisation	
Perthynas i chi – Relationship to you	
Rhif Cyswllt – Contact Number	
Cyfeiriad E-bost – E-mail Address	
Enw – Name	

Teitl Swydd & Sefydliad – Post Title & Organisation	
Perthynas i chi – Relationship to you	
Rhif Cyswllt – Contact Number	
Cyfeiriad E-bost – E-mail Address	

Datganiad - Declaration	
Rwy'n cadarnhau hyd eithaf fy ngwybodaeth fod yr wybodaeth a roddir ar y ffurflen hon yn gywir ac nad wyf wedi gadael allan unrhyw ffeithiau fyddai'n dylanwadu ar fy nghais i wirfoddoli. <i>I confirm that to the best of my knowledge the information given in this form is accurate and that I have not omitted any facts which would have a bearing on my volunteer application.</i>	
Llofnod - Signature	
Dyddiad - Date	

Hysbysiad Prosesu Teg Diogelu Data

Mae angen i Gyngor Sir Fynwy brosesu eich data personol er mwyn eich cysylltu gyda chyfleoedd gwirfoddoli, hyfforddiant a chefnogaeth perthnasol. Drwy lenwi'r ffurflen yma rydych yn rhoi eich caniatâd i dîm Datblygu Cymuned a Phartneriaeth Cyngor Sir Fynwy brosesu a diogelu eich gwybodaeth. Os ydych wedi rhoi caniatâd i rannu eich gwybodaeth gyda Chyngor Sir Fynwy, caiff eich manylion eu rhannu'n ddilys mewn modd diogel. Ni chaiff eich manylion personol eu rhannu ymhellach, heblaw yng nghyswllt diogelu neu rwymedigaethau cyfreithiol arall.

Caiff eich cofnodion eu cadw'n ddiogel ar ein Kinetic Gwirfoddolwyr, ein rhwydwaith gwirfoddoli ar-lein a'u cadw am hyd at 3 blynedd wedyn. Mae gennych nifer o hawliau yng nghyswllt yr wybodaeth yn cynnwys hawl mynediad i wybodaeth a gadwn amdano a'r hawl i gwyno os ydych yn anhapus gyda'r ffordd y caiff eich gwybodaeth ei phrosesu.

Os ydych ar unrhyw gam yn dymuno tynnu eich manylion yn ddiymdroi o'r rhwydwaith cysylltwch os gwelwch yn dda â richardpoynter@monmouthshire.gov.uk. Os bydd angen i chi wneud cwyn am y ffordd y cafodd eich data ei phrosesu, cysylltwch â dataprotection@monmouthshire.gov.uk neu os nad ydych yn hollol fodlon gallwch gysylltu â Swyddfa'r Comisiynydd Gwybodaeth ar-lein yn www.ico.org.uk/concerns neu drwy eu llinell gymorth: 0303 123 1113

Data Protection Fair Processing Notice

Processing of your personal data by Monmouthshire County Council is necessary to connect you to relevant volunteering opportunities, training and support. By filling in this form you are giving your consent for Monmouthshire County Council's Community & Partnership Development team to process and protect your information. If you have consented to share your information with Monmouthshire County Council, your details will be legitimately shared in a safe and secure manner. Your personal details will not be shared further, unless in relation to safeguarding or other legal obligations.

Your records will be safely stored to on Volunteer Kinetic our online volunteering network and retained for up to 3 years thereafter. You have a number of rights in relation to the information including the right of access to information we hold about you and the right to complain if you are unhappy with the way your information is being processed.

If you wish at any stage to remove your details without undue delay from the network please contact: richardpoynter@monmouthshire.gov.uk. Should you need to make a complaint about the way your data has been processed, please contact dataprotection@monmouthshire.gov.uk or if you are not fully satisfied you may contact the Information Commissioner's Office online at www.ico.org.uk/concerns or via their helpline: 0303 123 1113